



BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

February 3, 2022
10:00 a. m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Michael Matich

Telephonically Present:

Carolyn Sullivan

Hon. Anna Young

Hon. Judge Swann

Michael Parrish

April Escobedo

Absent:

Patricia Sequin

OTHER ATTENDEES:

AOC Staff:

Aaron Nash

Michelle Martinez

Wil Castro

Janelle Bauserman

Ashleigh Hansen

Arnita Oliver

Guests:

Seth Hargraves

CALL TO ORDER

Called to Order By: Carolyn Sullivan, Chair

Time: 10:00 a.m.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: Review, discussion and possible action regarding the regular session minutes of the meeting held on January 4, 2022.

Individual Addressing the Board: Carolyn Sullivan, Chair

Discussion: None

Motion: Consideration of and motion to accept the regular session minutes of the meeting held on January 4, 2022.

Motion Proposals: First Michael Parrish
Second Hon. Peter B. Swan

Motion Results: Pass

2) PENDING COMPLAINTS:

2-A: Update regarding pending complaints.

Individual Addressing the Board: Michelle Martinez

Discussion: As of January 28, 2022, there are no open complaints.

3) INITIAL CERTIFICATION AND ELIGIBILITY:

3-A: Review, discussion and possible action regarding the following application for initial individual certification for the following applicants:

1. Emily Detloff
2. Shayna Montgomery

Individual Addressing the Board: Wil Castro

- Emily Detlof

Discussion: It is recommended initial certification be granted to Emily Detlof.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Hon. Peter B. Swann
Second Michael Parrish

Motion Results: Pass

- Shayna Montgomery

Discussion: It is recommended initial certification be granted to Shayna Montgomery with the standard non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Carolyn Sullivan
Second Michael Parrish

Motion Results: Pass

4) LICENSURE AND ELIGIBILITY:

4-A: Review, discussion, and possible action regarding inactive status request received from Helen Miller, certificate number 51000.

Individual Addressing the Board: Michelle Martinez

Discussion: It is recommended that the Board accept the inactive status request from Helen Miller.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Michael Matich
Second Hon. Anna Young

Motion Results: Pass

5) ADMINISTRATIVE ISSUES:

5-A: Review, discussion, and possible action regarding Certified Reporter program remote examination.

Individual Addressing the Board: Carolyn Sullivan

Discussion: A brief discussion with suggestions of this exam being done remotely. The exam is offered three times a month. Due the fact that the test are not rewritten, we have the one copy and the stakes are a bit higher.

5-B: Review, discussion and possible action regarding amending Arizona Code of Judicial Administration § 7-201(E)(1)(a) to add “contingent certification.”

Individual Addressing the Board: Aaron Nash

Discussion: The Division recommends a new subsection (8) and renumbering the section, where subsection (8) would read:

“When the division’s review is final except for fingerprint results, division staff may prepare and forward to the board a written recommendation regarding the applicant’s qualifications and eligibility for certification. The board’s approval for certification under this subsection is not effective under 7-201(E)(2)(a) until the division notifies the applicant that division staff determined the fingerprint results presented no deficiencies. If a deficiency is identified, division staff must resubmit a recommendation under 7-201(E)(1)(a)(7).”

Using “may” gives the Division discretion to place an applicant on a board or committee agenda before fingerprint results have been reviewed. For example, applicants who have been regulated for some other purpose and who have no apparent history of discipline. As is current practice, applicants would not be certified until they clear the background/fingerprint review.

New programs and ACJA sections have been created since 7-201 was originally drafted and revised. As part of the 7-201 proposal for contingent certification, the Division will recommend restyling to conform the remainder of the section to current style, formatting, and procedure.

Motion: Consideration of and motion to accept staff's recommendation

Motion Proposals: First Michael Parrish
Second Hon. Anna Young

Motion Results: Pass

CALL TO THE PUBLIC

Individuals Addressing the Board: None

ADJOURNMENT

Motion: Move to adjourn.

Motion Proposals: First Hon. Peter B. Swann
Second

Motion Results: Pass

Time: 10:29 a.m.

Initials: AO